

Ten-Month Employee Work Calendar

Revised 7.28.11

School Year 2011 - 2012

O = First and Last Day of Work
X = Holidays and Non-workdays

Month	Day(s)	Ten-Month Clerical	Educational Specialists and Instructional Assistants	Food Services Staff	Nurses
Aug	10	O			
	17		O	O	O
	18		X		X
	19		X	X	X
Sep	5	X	X	X	X
	16		X	X	X
	27		X	X	X
Oct	21	X	X	X	X
Nov	23,24,25	X	X	X	X
Dec	6		X	X	X
	21,22,23	X	X	X	X
	26,27,28,29,30	X	X	X	X
Jan	2	X	X	X	X
	16	X	X	X	X
Feb	20	X	X	X	X
	23			X	
March					
Apr	2,3,4,5,6,9	X	X	X	X
May	28	X	X	X	X
Jun	5		O		
	6			O	
	12	O			O
Total Work Days		197	182	183	187

No inclement weather days are built in to the work calendar. Any days missed due to inclement weather will be added to the end of the work calendar to equal days used.

Employees are expected to work the total number of days listed above for their positions. Employees should work with their principals/supervisors to complete their total number of work days.