August 31, 2017

Dear Parents and Guardians:

As a parent/guardian of a student at Maple Elementary School, a Title I School, you have the right to know the professional qualifications of the classroom teachers who provide instruction to your child. Federal law allows you to ask for certain information and requires Dorchester County Public Schools to give you this information in a timely manner. Specifically, you have the right to ask for the following information about each of your child’s classroom teachers:

- Whether the Maryland State Department of Education has licensed or qualified the teacher for the grades and subjects he or she teaches.
- Whether the Maryland State Department of Education has decided that the teacher can teach in the classroom without being licensed or qualified under state regulations because of special circumstances.
- The teacher’s baccalaureate degree major of the teacher and any other graduate certification or degree held by the teacher including the field of discipline of the certification or degree.
- Whether any paraprofessionals provide services to your child and, if they do, their qualifications.

All Title I schools have written parent involvement policies and encourage all parents to participate in a parent advisory council. Please contact my office for details on how you can participate in your child’s education through your school’s parent council.

Sincerely,

Patricia Prosser
Principal, Maple Elementary School
Dorchester County Public Schools