

**THE BOARD OF EDUCATION
OF DORCHESTER COUNTY, MD**

**REQUEST FOR PROPOSALS
Dorchester County Public Schools
Backup Solution**

Proposal Posting Date: 12/06/2017
Proposal Due Date: 01/31/2018

Information Technology
700 GLASGOW STREET
CAMBRIDGE, MARYLAND 21613-0619

CONTACT: Rob Carpenter
PHONE: 410-228-4747, EXT 1041
Email: carpenterr@dcpsmd.org

Minority Business Enterprises (MBE's) are encouraged to participate.

The Board of Education reserves the right to waive any informality in, or to reject, any or all proposals.

The Dorchester County Board of Education does not discriminate in admissions, access, treatment or employment in its programs and activities on the basis of race, sex, age, color, national origin, religion, disability, sexual orientation or other basis prohibited by law. Appropriate accommodations for individuals with disabilities will be provided upon request.

BY ORDER OF THE BOARD OF EDUCATION

Dr. Diana Mitchell
Superintendent of Schools

Project Description:

The Dorchester County Public School system is currently accepting sealed bids for a district wide backup solution.

Our existing Data Domain device is EOL/EOS. We would like to find a solution to replace our existing solution.

The scope of this project is to provide all necessary hardware, software, and licenses needed to meet the requirements of the project. Installation and configuration assistance is also required.

Project Requirements:

We are looking for a complete backup solution with the following minimum specs:

- 15 Tb local storage
- Data Deduplication
- Back up physical and virtual (VMware) servers, CIFS shares, SQL databases
- Ability to automate backup process

Optional capabilities (not required):

- Offsite hosted storage
- Functionality to backup data from Office365 tenant (SharePoint)

Consideration criteria:

- Short term and long term costs, purchase price, will be top priority per USAC guidelines.
- Reliability of product
- Overall effectiveness of solution
- Warranty, Support, and Service

Proposal Submission Requirements:

- On the bid form, itemize all equipment/services, including all accessories included in the bid. For example: cables, optical receivers, licenses, installation, power supplies, etc.
- A manufacturer's multi-year warranty for a period of up to three years, that is provided as an integral part of an eligible component, without a separately identifiable cost, may be included in the cost of the component. If your bid includes such a warranty, provide a detailed description.
- For each item in the bid include description, model number, SKU, and cost.

- Proposals should be mailed to the following address (**email, fax, and/or verbal proposals will not be accepted**):

Dorchester County Public Schools
Backup Solution Bid
Attn: Rob Carpenter (I.T.)
700 Glasgow St
Cambridge, MD 21613

Bid Description:

The bid form must be signed and dated by the bidder. If the service provider intends for there to be a contract for the services being bid, then a copy of the contract signed by the bidder shall be submitted with the bid. The contract shall also include a signature line for approval by the bidding entity.

Attach to the Bid a complete description of the proposed equipment including performance specifications, proposed technological solutions, equipment, warranties, etc. List all equipment and software proposed to include model numbers, version numbers, etc. All equipment is subject to approval by DCPS.

Bid notices will be posted in the Dorchester County Public Schools' Website (<http://dcps.k12.md.us>) and available at the Dorchester County Public Schools' Central Office, 700 Glasgow St, Cambridge, Maryland, on or after December 7, 2017.

All questions or requests for interpretation shall be submitted in writing to the above address to the attention of Rob Carpenter, Network Administrator or email to carpenterr@dcpsmd.org

The Board of Education reserves the right to waive any informality in or to reject any and all bids.

The Board of Education reserves the right to award the contract (subject to funding) to the vendor who offers the best solution in the sole opinion of the school system.

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Award Process/Timeline:

There will be a pre-proposal meeting to answer any questions on Monday, January 16, 2018 at the Dorchester County Public Schools Central Office, 700 Glasgow St. Cambridge, MD 21613 at 3:00 PM in the I.T. office. **Vendors are NOT required to attend.** If you plan on attending, please send an email to carpenterr@dcpsmd.org with your intention to be present, prior to 4:30 PM on 01/09/2018.

All sealed proposals are due by **Wednesday, January 31, 2018, at 2:00 PM.**

Late proposals will not be accepted. Please plan accordingly.

All proposals will be evaluated per the consideration criteria by the I.T. department.

A recommendation for award will be presented to the Board of Education at their meeting on February 15, 2018, for the highest scoring proposal.