

Ten-Month Employee Work Calendar School Year 2017 - 2018

3/17/17

O = First and Last Day of Work
X = Holidays and Non-workdays

Month	Day(s)	Ten-Month Clerical	Educational Specialists and Instructional Assistants	Food Services Staff
Aug	24	O	O	O
	25,28,29,30,31		X	X
Sep	1*			
	4	X	X	X
Oct	20	X	X	X
Nov	7		X	X
	22, 23, 24	X	X	X
Dec	21, 22	X	X	X
	25, 26, 27, 28, 29	X	X	X
Jan	1	X	X	X
	15	X	X	X
Feb	19	X	X	X
March	30	X	X	X
Apr	2	X	X	X
May	28	X	X	X
Jun	7		O	
	8			O
	20	O		
Total Work Days		<u>197</u>	<u>182</u>	<u>183</u>

No inclement weather days are built in to the work calendar. Any days missed due to inclement weather will be added to the end of the work calendar to equal days used.

Employees are expected to work the total number of days listed above for their positions. Employees should work with their principals/supervisors to complete their total number of work days.

* Please note that September 1 is a work day for all 10 month employees