



# MES

## Roaring to Success

2019 – 2020 School Year

### Welcome Back to School!

Welcome to the 2019– 2020 school year! We are so excited for this new school year of learning and growth! We are looking forward to the opportunity to again work with our students and parents in order to achieve success!

Since our partnerships with parents are extremely important, we will continue to use the school messenger system, Class Dojo, Facebook, monthly newsletters, and student agendas to communicate with parents. Please check your child's agenda daily for homework and other important information. Agendas should be signed by a parent each night.

And don't forget to have your child **Read, Read, Read!!** As part of our ARC initiative, students should be reading for 30 minutes each night. Parents should be signing off on their child's reading log each day.

If you have any questions or concerns throughout the year, feel free to contact the school at 410-228-8577.



**Secretary** – Ms. Wilson Ext. 1300  
**Principal** – Ms. Wise Ext. 1302  
**Assistant Principal** – Ms. Edgar Ext. 1303  
**Nurse** – Ms. Jacobs Ext.1304

We are truly looking forward to a fantastic school year!!

### Uniform Policy



All MES students are expected to attend school daily in their "Dress to Success" school uniform. The approved uniform for all students is as follows:

- **Uniform Tops:** polo shirts in dark green, pastel yellow, or navy.
- **Uniform Bottoms:** slacks, shorts, capris, or skirts in tan/khaki or navy.
- Tennis Shoes/Sneakers

### Times

Our earliest drop off time is now 8:10. Instruction will begin promptly at 8:30. Students entering after 8:30 will be considered tardy.

Dismissal will begin at 3:15. All students must be picked up before 3:35. That is the end of the teacher workday, so we will not have staff available to monitor students after that time. Early dismissals are to be picked up before 3:00. After 3:00, all parents/guardians must follow standard pick-up procedures. For the safety of all students, parents should not walk up to the school or go inside to pick up students.

**Earliest Drop Off** – 8:10 am  
**Instruction begins** – 8:30 am  
**Dismissal begins** – 3:15 pm  
**All students must be picked up by** – 3:35 pm



### Important Dates

- **August 29<sup>th</sup>** – Open House/ Meet the Teacher Night 4:00 pm – 6:00 pm.
- **September 3<sup>rd</sup>** – First Day of School: Grades 1 -5
- **September 5<sup>th</sup>** – First Day of School: Pre-K & K
- **September 10<sup>th</sup>** – Back to School Night & Title I Orientation 5:30
- **September 10<sup>th</sup>** – Fall Pictures
- **September 27<sup>th</sup>** – Early Dismissal

# School Visitors

Parents/guardians are encouraged to come to their child's school during normal operating hours.



- For the safety of all students, when you visit any DCPS school, please be prepared to:
  - Ring the buzzer.
  - State your full name.
  - State the reason for your visit.
  - Come directly to the main office to speak to the secretary, sign in and receive a visitor's badge.

# Parent Observations

Per DCPS policy, parents/guardians may visit the classroom at the teacher's/school's invitation or request to make a formal observation of a classroom. Making an appointment with the school at least one (1) school day in advance of an observation is not only a courtesy and a requirement, but enables the parent/guardian to schedule the observation for the maximum benefit. Teachers cannot stop teaching to confer with parents/guardians who stop by without an appointment. Staff will accompany visitors to the classroom. Siblings should not attend. Principals retain the authority to deny access to the school for any individual who has been disruptive or may disrupt or disturb the learning environment or who lacks a valid or legal purpose for entering the school. Our shared commitment and cooperation is essential for the safety of our students and staff.

# Arrival/ Dismissal Procedures

To ensure the safety of all students, please follow these procedures:

**Arrival:** All parents/guardians should enter in the first entrance to Maple. In the morning, all cars should line up in the drop-off line. Students & parents **must** remain in their vehicles. For parents that arrive early, we are now asking that the **line begin near the gravel parking lot** so that teachers can access the parking spots in the parking lot. **At 8:10 the line of cars may pull up to the front doors of the school for students to enter the building.** For the safety of our students, we want to ensure our teachers can access the parking lot so that they are able to get into the building **before** students.

**Dismissal:** All students will remain in the building and staff will dismiss students as their vehicle enters the pick-up area. The pick-up area will be clearly marked with three pick-up zones. For the safety of all students, no parents should get out of their vehicle or walk up to the building to get their children. Early dismissals are to be picked up before 3:00. After 3:00, we are **not** allowing early dismissals so please plan accordingly. After 3:00, all parents/guardians must follow standard pick-up procedures. This is to ensure the safety of all students.

*Thank you in advance for your cooperation and for helping us keep our students safe.*

